

## Notice of Meeting

# Adult Social Care Select Committee



**Date & time**  
**Friday, 30**  
**November 2012**  
**at 10.00 am**

**Place**  
Committee Room C,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**  
Leah O'Donovan  
Room 122, County Hall  
Tel 020 8541 7030

**Chief Executive**  
David McNulty

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Leah O'Donovan on 020 8541 7030.**

### **Members**

Mrs Sally Ann B Marks (Chairman), Mrs Yvonna Lay (Vice-Chairman), Ben Carasco, Mr Mel Few, Mrs Angela Fraser, Mr Tim Hall, Mr David Harmer, Mr Ernest Mallett, Mrs Caroline Nichols, Mr Chris Pitt, Mrs Fiona White and Mr Keith Witham

### **Ex Officio Members:**

Mrs Lavinia Sealy (Chairman of the County Council) and Mr David Munro (Vice Chairman of the County Council)

## **TERMS OF REFERENCE**

The Select Committee is responsible for the following areas:

- Services for Older People
- Services for People with Physical and Sensory Disabilities
- Services for People with Learning Disabilities/Mental Health issues
- Community Care
- Supporting People
- Health Services relations
- Transition

## PART 1 IN PUBLIC

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING: 11 OCTOBER 2012

(Pages 1  
- 8)

To agree the minutes as a true record of the meeting.

### 3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### **Notes:**

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### 4 QUESTIONS AND PETITIONS

#### **Notes:**

1. The deadline for Member's questions is 12.00pm four working days before the meeting (26 November 2012).
2. The deadline for public questions is seven days before the meeting (23 November 2012).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### 5 RESPONSES FROM THE SELECT COMMITTEE TO ISSUES REFERRED BY THE SELECT COMMITTEE

### 6 DIRECTOR'S UPDATE

The Strategic Director of Adult Social Care will update the Committee on any significant developments since the last meeting.

### 7 PREVENTION THROUGH PARTNERSHIP

(Pages 9  
- 22)

**Purpose of report:** Scrutiny of Services/Policy Development and Review

The Committee will scrutinise an update on the emerging robust partnerships with Borough and District Councils that will underpin and support Adult Social Care's strategic direction.

- 8 SUPPORTING CARERS** (Pages 23 - 36)  
**Purpose of report:** Scrutiny of Services/Policy Development and Review  
The Committee will scrutinise performance against new, more realistic targets for carers' outcomes. It will also scrutinise the current provision of carers' services and contribute to future policy development.
- 9 DIRECT PAYMENT REVIEW GROUP** (Pages 37 - 44)  
**Purpose of report:** Scrutiny of Services  
The Direct Payment Review Group will report on its findings and the Committee will scrutinise the final report of the Directorate-led scrutiny of Direct Payment policy and practice.
- 10 BUDGET MONITORING** (Pages 45 - 54)  
**Purpose of Report:** Scrutiny of Budgets  
The Committee will scrutinise the most recent budget monitoring information.
- 11 SOCIAL CARE DEBT UPDATE** (Pages 55 - 60)  
**Purpose of Report:** Scrutiny of Services  
The reduction of Social Care debt was identified as a priority for the Committee which will scrutinise the current position.
- 12 COMPLETED INTERNAL AUDIT REPORTS** (Pages 61 - 68)  
**Purpose of Report:** Scrutiny of Services  
The Committee will review the most recent completed internal audit reports that indicate a Major Improvement Needed.
- 13 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME** (Pages 69 - 78)  
The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.
- 14 DATE OF NEXT MEETING**  
The next meeting of the Committee will be held on 14 February 2013.

**David McNulty**  
**Chief Executive**

Published: Thursday, 22 November 2012

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- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

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